

Identity Proofing (IDP)

With Facial Recognition

In this guide, you'll learn how to complete identity proofing using facial recognition. To ensure the highest level of security for your ePrescribing, you won't be able to continue with your workflow until the Identity Proofing process is complete. You'll need to provide the following documents to finish the process:

- Social Security Number
- Credit Card Number (no debit cards, please)
- Driver's License Number (highly encouraged)
- A Driver's License, ID Card, or Passport Booklet with a photo for facial recognition

NOTE: *Clinicians must use US-based documents to complete Identity Proofing. Documents from other countries will not be accepted*

Verification Process and Data Privacy

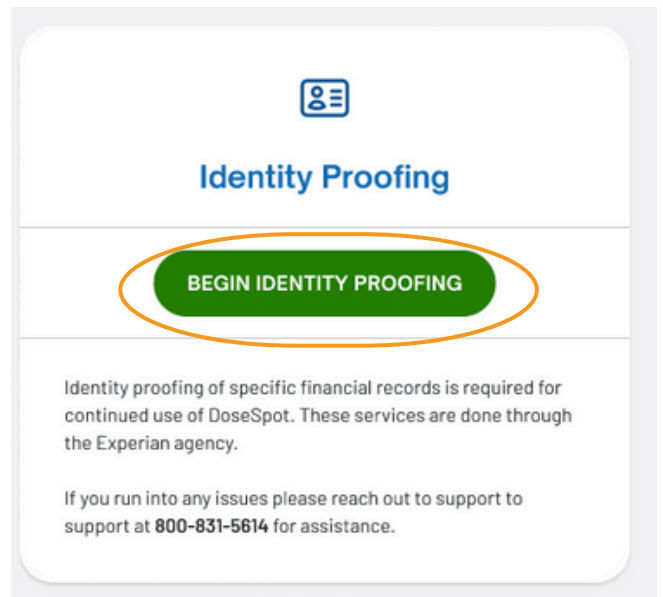
DoseSpot partners with Experian for identity proofing. Experian is a third-party consumer-credit reporting company that works with DoseSpot to confirm a clinician's identity. They compare the information given to them with an individual's existing credit profile to confirm their identity. **No information provided during Identity Proofing is saved by DoseSpot.**

To ensure successful verification, it is crucial to provide accurate and up-to-date information. This information is used solely for identity proofing and will not be utilized for any other purpose.

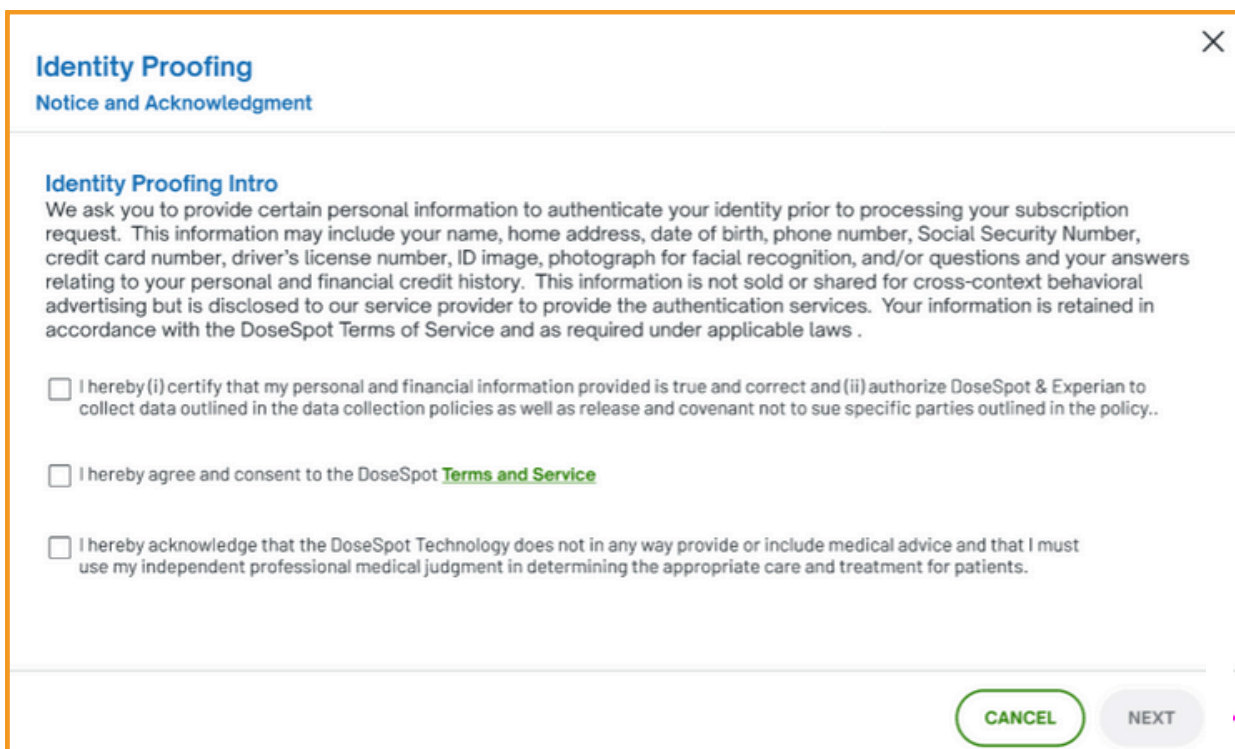
Identify Proofing with Facial Recognition

1. After signing into your profile, you will be prompted to complete the **Identity Proofing Agreement**, initiating the IDP process. This step is crucial to maintain the highest level of security for your ePrescribing workflow.

2. Click on the green **Begin Identity Proofing** button to get started.




3. After clicking, the Notice and Acknowledgement will appear. Read through the agreement, accept the terms, and click **Next** to continue.

A screenshot of a 'Notice and Acknowledgment' form for 'Identity Proofing'. The form has a title bar with 'Identity Proofing' and 'Notice and Acknowledgment' and a close button (X) in the top right corner. The main content area starts with a section titled 'Identity Proofing Intro' followed by a paragraph of text explaining the need for personal information. Below this, there are three checkboxes with corresponding text: 1. 'I hereby (i) certify that my personal and financial information provided is true and correct and (ii) authorize DoseSpot & Experian to collect data outlined in the data collection policies as well as release and covenant not to sue specific parties outlined in the policy..' 2. 'I hereby agree and consent to the DoseSpot [Terms and Service](#)' 3. 'I hereby acknowledge that the DoseSpot Technology does not in any way provide or include medical advice and that I must use my independent professional medical judgment in determining the appropriate care and treatment for patients.' At the bottom right of the form, there are two buttons: a green 'CANCEL' button and a grey 'NEXT' button.

3. When the disclaimer is finished, you will be prompted to fill out your personal information. This information is not retained and is solely for identity-proofing purposes. Click **Next** to continue.

If required, you will then be asked four multiple-choice questions about your credit history before progressing to the facial recognition step.




Identity Proofing

Identity Proofing Agreement > [Confirm Prescriber Information](#)

Confirm Prescriber Information

To complete the identity proofing process, please confirm/complete in the following information below.

 Sensitive personal information such as social security, credit cards, etc. are used solely for the Identity proofing purposes. We do not retain this data at DoseSpot.

Legal First Name	Legal Middle Name (Optional)	Legal Last Name	Suffix (Optional)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Date of Birth

Address

City	State	ZIP Code
<input type="text"/>	<input type="text" value="Select"/>	<input type="text"/>

Mobile Phone Number

Social Security

Credit Card Number

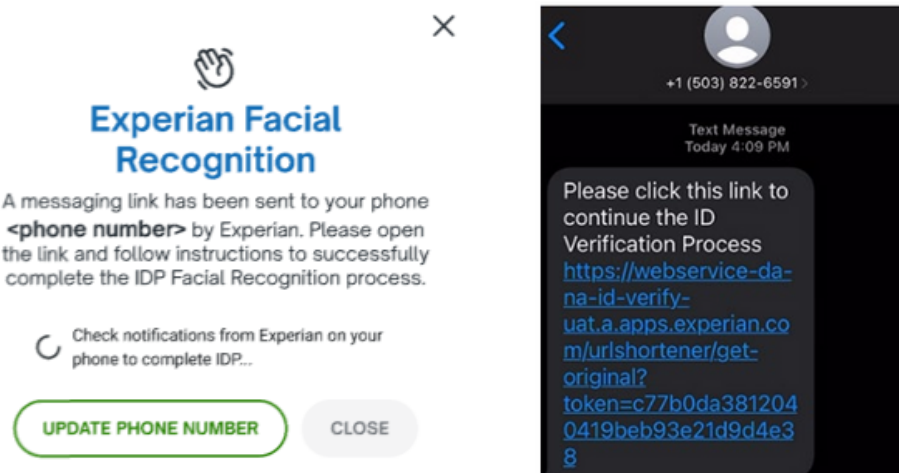
Drivers License Number (Optional)

Providing a drivers license number is highly encouraged as it increases pass rate.

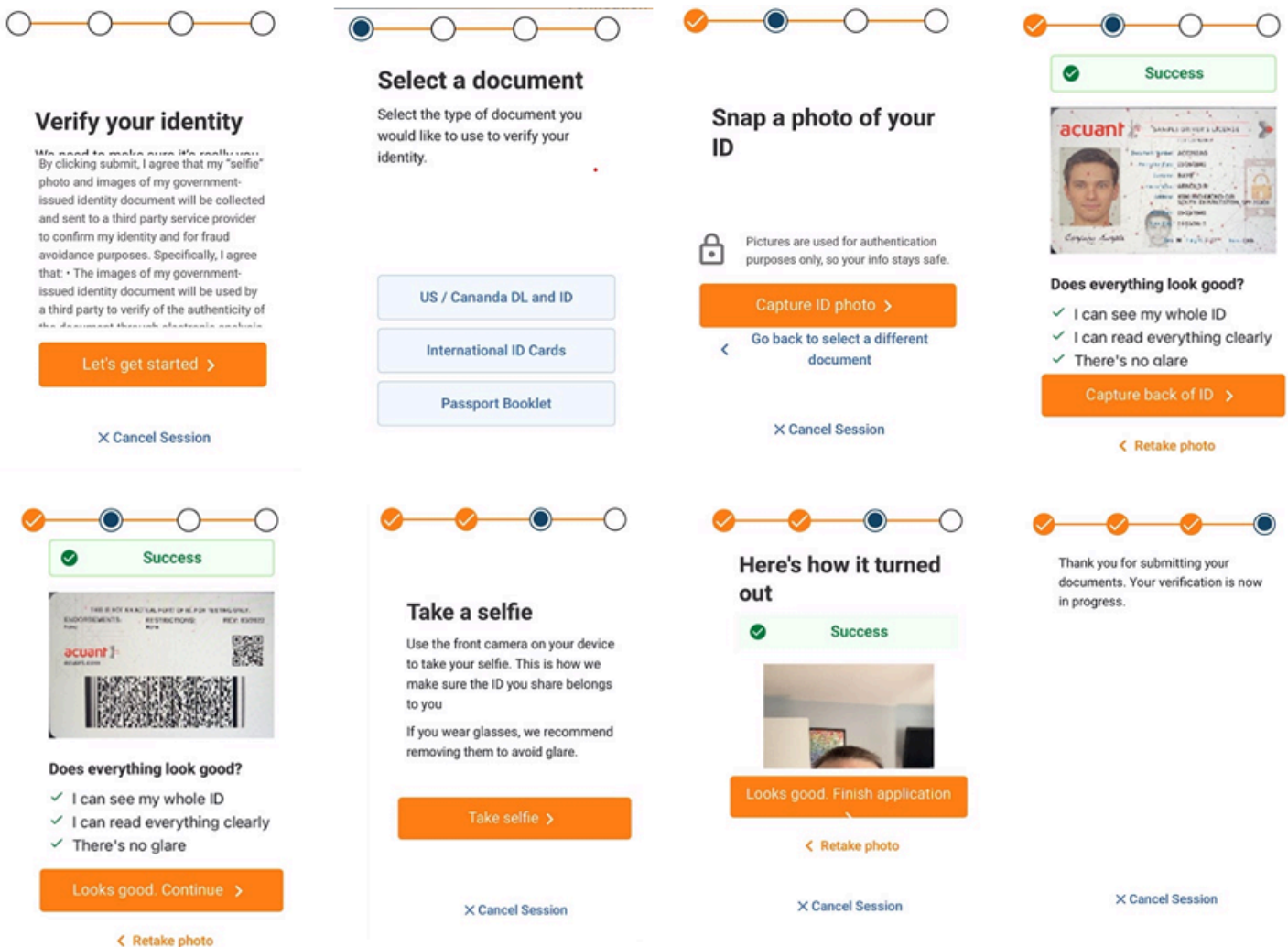
By checking this box, I agree to receive one time password text(s) from Experian. Message and data rates may apply.

CANCELNEXT

4. To start the facial recognition process, a link will be sent to your phone by Experian. Open the link and follow the instructions.

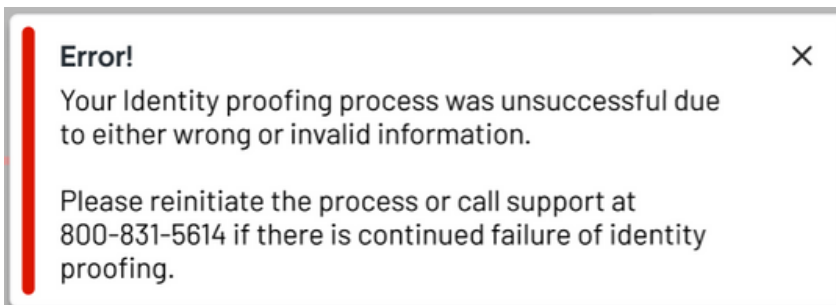
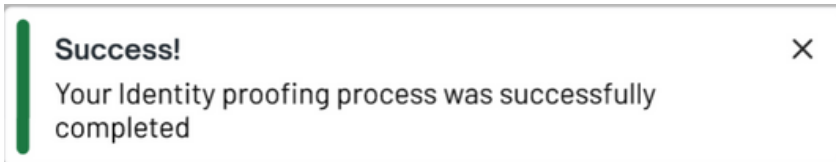


5. Below, you will see the steps that are needed to complete IDP Facial Recognition via cellphone.



6. After facial recognition has been completed on your cell phone, you will see one of two notifications in the prescribing application.

- The **green banner** shows a successful message that IDP has been completed.
- The **red banner** shows a failed IDP.



7. If you fail the Experian identity questions, you will have up to three attempts. After the third failure, we will display the link to complete the workflow using ID.me. You can access the ID.me user guide [here](#).

Note: Once the ID.me verification is complete, it takes up to *24 hours* for DoseSpot to update.